

**Washington State Auditor's Office**  
**Accountability Audit Report**

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**Sunland Water District**  
**Clallam County**

Report Date  
**December 15, 2010**

**Report No. 1004927**

Issue Date  
**January 24, 2011**



WASHINGTON  
**BRIAN SONNTAG**  
STATE AUDITOR



**Washington State Auditor  
Brian Sonntag**

January 24, 2011

Board of Commissioners  
Sunland Water District  
Sequim, Washington

***Report on Accountability***

Please find attached our report on the Sunland Water District's accountability and compliance with state laws and regulations and its own policies and procedures.

Sincerely,

**BRIAN SONNTAG, CGFM**  
STATE AUDITOR

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# **Accountability Audit Report**

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## ***ABOUT THE AUDIT***

This report contains the results of our independent accountability audit of the Sunland Water District from January 1, 2007 through December 31, 2009.

In keeping with general auditing practices, we did not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse.

Specific areas examined included cash receipting, general disbursements and payroll using transactions during the audit period. We also reviewed the District's compliance with the Open Public Meetings Act and possible conflict of interest issues.

## ***ABOUT THE DISTRICT***

The District provides water and sewer services in an unincorporated area of Clallam County near the city of Sequim. The District serves approximately 839 sewer customers and 842 water customers.

An elected, three-member Board of Commissioners governs the District. The Board appoints management to oversee the District's daily operations as well as its seven employees. The primary sources of revenue are water and sewer service charges. For 2007, 2008 and 2009, the District operated on annual budgets of \$619,992, \$724,330 and \$751,448, respectively.

## ***RESULTS***

The District's internal controls over cash receipting, general disbursements and payroll were adequate to safeguard public assets. We also determined the District complied with the Open Public Meetings Act and we identified no conflict of interest issues.



## **ABOUT THE STATE AUDITOR'S OFFICE**

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The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work in cooperation with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver our services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service. We continue to refine our reporting efforts to ensure the results of our audits are useful and understandable.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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