

SunLand Water District
Board of Commissioners Meeting
April 7, 2015

- I. The meeting was called to order at 9:00 a.m. by Pepper Putnam, President. In attendance were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley. Guests in attendance were Keith Parsons and David Jelin.
- II. The minutes of the March meeting were approved.
- III. The financial report was approved. Celeste will check why it appeared that the percentage of budgeted water income was much higher than the percentage of budgeted sewer income.
- IV. The manager's report was reviewed and will be appended to these minutes. The 2014 WRF improvements will be complete once the As-Built drawings, the O&M manual and the engineer's project completion report have been approved by the Department of Ecology. These will be sent to DOE this week. The new equipment cannot be put online until approval from Ecology is obtained.

The third amendment to BHC's contract was discussed. BHC does not feel they should have to wait for Ecology's approval of the O&M manual before being paid. Payment to an engineer in full prior to completion of a project has caused problems and an unfinished product in the past.

Test samples from the new monitoring well will be sent to Ecology on April 8th. The well will be sampled quarterly thereafter.

A new wash station is being built for the sludge truck. Residue from washing the truck will be routed into the system for treatment.

- V. Old Business:

Dungeness Heights is looking to sell their water system for about \$180,000. There are about 100 hookups. SWD Commissioners agreed that they are not really interested in maintaining another system.

- VI. New Business

It has been determined that the lack of snowpack and decreased precipitation for the current year could pose a serious threat to the water supply in the Dungeness Valley. Homeowners of SunLand properties will be sent a notice by email and in the SunLand Bulletin that voluntary conservation measures should be taken. Any emergency actions may be determined by Ecology.

Installation of automatic well level reading equipment was discussed. The General Manager will include in his Manager's Report each month the measured level of both wells and indicate whether the level is up or down, and by how much.

Having reached her 90-day review period, the Board approved a \$0.50 raise in wages for Wallene Eichhorn.

The next meeting was scheduled for May 5th.

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Albert Friess, Secretary