

SWD Board of Commissioners

Meeting Minutes July 12, 2016

Call to order: 9:00 AM

Attendees: Commissioners Larison and Putnam; District Mgr. Mike Langley;

Office Administrator, Celeste Lilley; Guest Gary Fortmann

Prior Minutes: Minutes of June 10, 2016 regular meeting and July 7, 2016

Executive meeting approved as submitted.

Financial: P & L actual vs. budget discussed. Three areas of question were

1. Waste disposal. City of Sequim WRF back in operation. SWD budget will be approximately \$45,000 over budget due to high cost of hauling to PA and their charge for processing
2. Med. Insurance going up a little over 7%. It will be in excess of \$900 per employee
3. Construction expenses include payoff to Ceccanti of \$43K (approx.), some major repairs including lower lift station.

Manager's Report:

1. Scott is back full time. Andrew Cook (intern) has taken a job with the City of Edmonds. Langley is interviewing for an additional water system employee.
2. SWD provided 175,000 gallons of water to refill SLOA pool
3. Letter from Clallam County Dept. of Community Development that all required paperwork has been submitted for the new office. The formal hearing will be at 2:30 PM on Wednesday July 20 at the Clallam County Courthouse.
4. Failed Hurricane aerators are packed up and ready to go this week. Freight is estimated at \$1200. Once received by the mfg. they will send us their

Page 2

check for \$14,400. **SWD will pay the shipping costs.** When the check is received, we will pay the **final invoice of less than \$6,000** to BHC and the WTP project will be done.

New Business: The only new business was a discussion of an email received from a company in Deerfield Beach, FL. Asking for very specific information about our purchase orders and materials we have purchased. We have ignored past requests. Pres. Putnam has indicated he will call the firm, **if necessary. Celeste will make an inquiry with WSWD regarding this matter.**

Checks and Vouchers: Commissioners signed checks and vouchers totaling less than \$200.

Executive Session: The BOC went into executive session at approximately 10:00 a.m. to discuss personnel issues.

The meeting was adjourned at 10:35 AM.

Respectfully submitted,

Charles Putnam, President