

## SWD Meeting Minutes

**Board of Commissioners May 12, 2016**

Call to Order: 10:30 AM

Approval of past meeting minutes:

Minutes of the regular meeting on April 15 were approved as amended

Minutes of the special meeting on April 25 were approved as written with the memo from Commissioner Larison appended.

Financial:

- Waste (sludge) disposal is well over budget due to problems at Sequim's WWTP which is now back on line
- All other areas of the P&L look good.

Manager's Report:

This report is an appended part of the official minutes. Items of special note are as follows.

- BHC has extended an offer from WRL for \$12,000 as compensation for the non-performing aerators. The original request (letter from Langley dated July 15, 2015) asked for \$60,000. This was the cost on Ceccanti's bid and the amount SWD paid). Langley will write a letter to BHC rejecting the offer of \$12K
- 650 meters, out of approximately 950, have been installed
- Total water pumped in 2015 was down about 3.5% from 2014.
- PA architect Charlie Smith should have new office plans ready next week

Old Business:

- Discussion and prep for Public Forum Wednesday, May 25.
- New Office area will be staked by staff. Plans ready next week.

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- Discussion of salary vs. hourly regarding staff. No problem but commissioners request Adherence to federal and state laws.

New Business:

- Vacation and sick leave records are kept in the office and at the WWTP. Forms are supplied by the County. Forms developed by Commissioner Larison will be held in abeyance for now.

Checks and vouchers: Voucher requests to the county were signed by commissioners. There were no checks to sign.

Adjourn: The meeting was adjourned at 11:45AM

Respectfully submitted

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Charles Putnam, President