

Board of Commissioners Meeting  
December 13, 2012

I. The meeting was called to order at 9:00 a.m. by Pepper Putnam, President. In attendance were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley.

II. The minutes of November 13<sup>th</sup> and 19<sup>th</sup> were approved.

III. The financial report was discussed and approved. Shut off notices had been sent to twelve homeowners on December 4<sup>th</sup> with a deadline for payment coming up on the 19<sup>th</sup>.

IV. The manager's report was reviewed and will be appended to these minutes. Only two engineering firms replied to the request for qualifications for the sewage treatment plant upgrades; BHC Consultants and Gray & Osborne Engineering. Interviews will be scheduled.

V. Old Business

SWD is awaiting the final draft of the biosolids agreement with the City of Sequim following the review with city officials on December 6<sup>th</sup>.

VI. New Business

Commissioner Putnam noted that there would be a WASWD Commissioners Workshop in January.

The February meeting was scheduled for the Tuesday the 5<sup>th</sup>. Commissioner Putnam will be absent.

The annual wage and salary letter to County payroll was signed.

VII. Checks and vouchers were approved by signature.

VIII. The meeting adjourned at 10:00 a.m.

Respectfully submitted,

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Albert Friess, Secretary