

Meeting of the Board of Commissioners – May 10, 2011 – Draft

I. The Meeting was called to order at 9:00 AM by Pepper Putnam, President. In attendance were: Pepper Putnam, Albert Friess, Mike Langley and Celeste Lilley. Jim Larison had been excused.

The minutes of the April 12th meeting were approved.

II. Financial Report:

The financial report provided by Celeste was approved. She reported that the health insurance renewal was forthcoming with an increase of 12.83%. SWD budgeted for a 15% increase, so the cost will be covered. 52 customers were late in paying their second quarter payments and notices were being prepared. Construction plans had been submitted for a new home on Taylor Boulevard, and the utility connection fee will be collected.

The Department of Revenue will be at SWD on May 24th to audit four years of excise tax returns.

Celeste stated that part of the Annual Report to the State Auditor now includes Management Discussion & Analysis of the Financial Statements, which are almost finished. A special meeting will need to be called for this purpose. The report deadline is May 31.

III. Manager's Report:

The Manager's Report by Mike Langley was read and discussed and will be appended to these minutes.

IV. Old Business:

The Sequim City Manager had not yet responded to the request for a meeting to discuss a long-term agreement. It was agreed that Mr. Putnam would contact City Manager Steve Burkett

again following the meeting.

The staff meeting that was scheduled for May 12th was rescheduled for June 14th.

The Citizen's Advisory meeting will still be held on May 12th at 2:00. Items to discuss are the franchise agreement status, a long-term contract with Sequim for biosolids disposal and options for Class "A" disinfection.

V. New Business:

There was no new business.

VI. Adjournment

There being no further business the meeting was adjourned at 10:45 a.m. The next regular meeting is scheduled for June 14th.

Respectfully Submitted,

Albert Friess, Secretary