

SWD Commissioners Meeting October 12, 2016

Minutes

Meeting called to order @ 9:00AM

Attendees:

Pres. Pepper Putnam, Commissioner Jim Larison, Manager Mike Langley, Jenifer Carr, CPA, Business Consultant, Celeste Lilley, Office Adm., Gary Fortmann, Div. 17

Prior Minutes:

Minutes of September 12 meeting submitted by Pres. Putnam were approved as submitted.

Financial:

P&L through October 10 was discussed and approved. About \$25K in meters yet to buy this year.

Manager's Report:

The Manager's report is appended as a part of these minutes.

Old Business:

- Discussion of new office. One bid in. Real Estate office next door might be available. BOC visit and inspection after this meeting.
- Amanda Signes has resigned and is gone.
- Discussion of ad for office assistant. Mike Langley says he has six resumes'
- Jen Carr reported on her VISION seminar. It went well
- Discussion of passwords for certain accounts. Celeste Lilley says some passwords contain personal info and some sites require cancellation the setup of a new account. She will have the problem worked out by Friday, October 14. Without the passwords J. Carr has no access to these accounts.

- 2017 budget was discussed. The board will meet on Thursday, October 13 to discuss only the 2017 budget.

New Business:

There was no new business.

Checks and Vouchers:

There were no checks to sign but vouchers of approximately \$7,500 were approved.

Note that the BOC adjourned at 10:24 AM and reconvened at 11:00 AM to inspect the offices next door. That took about forty minutes at which time the meeting was, once again adjourned.

Note that Commissioner Friess joined the meeting at 10:00 AM.

Respectfully submitted,

Pepper Putnam, President