

Board of Commissioners Meeting
October 9, 2012

I. The meeting was called to order at 9:00 a.m. by Commissioner Albert Friess. In attendance were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley. Commissioner Putnam was excused.

II. The minutes of the September 11th meeting were approved.

III. The financial report submitted by Celeste was discussed and approved. A discussion about committed and uncommitted reserve funds will be on the agenda for November.

IV. The Manager's report submitted by Mike was reviewed and discussed and is appended to these minutes. There was discussion about the following:

- expanding the area for spraying Class "A" to available properties nearby, which was most likely cost prohibitive
- the changing faces at the Department of Ecology and the setbacks created
- availability and cost of the District's recommended metering system

V. Old Business

- A. The Public Works Trust Fund Loan Contract was signed by PWTF in September.
- B. Still no communication from the City of Sequim regarding the biosolids contract.

VI. New Business

It was agreed that SWD should register with the Municipal Resource Services Center to facilitate the creation and maintenance of its Small Works Roster. The annual cost will be \$120.00, and it fulfills the requirement for public notice of Public Works contracts. The contract will be signed at the November meeting.

A draft budget for 2013 was reviewed and will be discussed again at the November meeting.

Mike will prepare a letter for commissioner approval at the November meeting that will go out to customers with the annual billing in December.

VII. Warrants approved by signature.

VIII. The meeting adjourned at 11:00 a.m. The next regular meeting is scheduled for November 13th.

Respectfully submitted,

Albert Friess, Secretary