

Board of Commissioners Meeting
February 5, 2013

I. The meeting was called to order at 9:01 a.m. by Albert Friess, Secretary. In attendance were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley.

II. The minutes of the January 8th meeting were approved.

III. The financial report was discussed and approved.

IV. The manager's report was reviewed and will be appended to these minutes.

V. Old Business

A. The revised contract with BHC Consultants for lagoon rehabilitation and UV disinfection was signed. Contract amount \$136,700. There was discussion regarding a site to dispose of the contents of the lagoon. BHC has suggested using property owned by Pope Resources in Port Ludlow. BHC will be asked to also check into the Port Angeles facility, which is also a beneficial use facility.

B. Lake Stevens Sewer District Commissioners are writing an interlocal agreement to sell a water reclamation filter to SWD for \$10,000. District personnel will inspect the equipment, and if the decision is made to purchase it, engineering support will be needed.

C. SWD has been told by Engineering Consultants Northwest that the O&M manual was complete with the exception of a manual for the emergency generator. This information will be provided.

VI. New Business

A. The Employee Manual will be amended to include a policy for jury duty leave.

B. The need for an emergency generator for the upper reservoir was discussed. It would be prudent to purchase and install one prior to replacing the well pump at the lower reservoir. The estimated cost of \$20,000 has not been budgeted and would have to come from reserves.

C. Upcoming vacation days were discussed.

VII. Checks and vouchers were approved by signature. C. A letter to the County Auditor was signed authorizing warrants to be processed and released with one signature throughout the rest of the month.

VIII. The meeting adjourned at 9:48 a.m.

Respectfully submitted,

Albert Friess, Secretary