

Board of Commissioners Meeting
March 11, 2012

I. The meeting was called to order at 9:00 a.m. by President Pepper Putnam. Also in attendance were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley.

II. The minutes of the February 14th meeting were approved.

III. The financial report submitted by Celeste was approved. The audit by the Department of Revenue had been extended at their request until June 30, 2012. Celeste also reported attending a class about annual reporting to the State Auditor. The State is changing many of the reporting requirements.

IV. The Manager's report was reviewed and discussed and is appended to these minutes. Mr. Langley had received two bids for drilling the three new required monitoring wells. Other companies were not interested. A motion was made by Mr. Friess and seconded by Mr. Larison to award the bid to Oasis Well Drilling for \$8,682.84 plus tax.

Five bids were received for installing the new electrical panel at the main lift station. The lowest bid was from and awarded to Straits Electric for \$4,480.00 plus tax.

The purchase of a pump for the EQ Basin was approved for \$3,253.00 plus tax.

The meter at the clubhouse indicates a major leak somewhere. Mr. Langley is investigating the problem.

The deadline for applications for 2014 PWTF loans is May 11, 2012.

V. Old Business

A. It was determined that the Public Forum scheduled for May 1st should last about one hour. Topics of discussion may include the Water Use Efficiency Rule, backflow prevention assemblies and records keeping, water production records, and what NOT to put down the drain.

B. Acceptance of the Franchise agreement with Clallam County was signed by Commissioner Friess and will be recorded with the County Auditor.

VI. New Business

A. Whether to charge owners of vacant homes a standby fee was discussed. The Commissioners set policy that fees for water and sewer service will begin at the time of connection and continue regardless of occupancy. A resolution will be signed and will be effective as of this date.

VII. Checks and warrants approved by signature.

VIII. The meeting adjourned at 11:00 a.m. The next regular meeting is scheduled for April 10th.

Respectfully submitted,

Albert Friess, Secretary