

Board of Commissioners Meeting
May 16, 2013

I. The meeting was called to order at 10:40 a.m. by Pepper Putnam, President. In attendance were Jim Larison, Mike Langley and Celeste Lilley. Albert Friess was absent.

The regular agenda was held in abeyance for a time to discuss the revised engineering report submitted by BHC Consultants. Cost estimates in almost all areas had risen sharply from the initial draft. The engineering report alone had increased from \$13k to over \$26k. The total project cost had increased by \$330k to \$1,374,000. Mr. Putnam expressed concern about BHC's ability to estimate with accuracy. It was agreed that the additional \$13k for the engineering report would not be paid until an acceptable explanation is provided.

II. The minutes of the April 9th meeting were approved with the addition of item C under new business. The minutes of May 6th were not yet available due to Celeste's vacation.

III. The financial report was discussed and approved. No funds have been drawn from the PWTF loan yet.

IV. The manager's report was reviewed and will be appended to these minutes.

A. District personnel began disassembling components of the reclaimed water filter at Lake Stevens and transported them to SWD by U-Haul.

B. An 80 Kw backup generator is being considered for the upper reservoir. It would have enough power to start everything in sequence, but not all at once. The unit will be fenced for safety and security.

C. There was discussion about the possibility of erecting a SunLand sign at the entrance on Casselary Road rather than camouflaging the lift station with shrubbery. This would only block the view of the equipment from the road side.

V. Old Business

A. The employee manual, including the added reference to the FMLA, was signed.

B. The revised engineering report for improvements to the WRF, specifically the tasks defined within, was approved for submittal to DOE.

C. Celeste attended a seminar about the Affordable Care Act in Tacoma. She provided to the Board an overview.

VI. New Business

- A. Under advisement from WASWD: “Under existing law, by the year 2018, all Washington municipalities must satisfy 100 percent of their fuel needs for all vessels, vehicles, and construction equipment from electricity or biofuels. The law was raising concerns whether this would require districts and other local governments to retire current vehicles and equipment.” There is no specific action required of SWD at this time.
- B. Jim Karr, President of Division 17, asked if the two water services at landscaped park areas could be disconnected. If the decision is made to do so, SWD will oversee the project to ensure that the services are decommissioned properly.
- C. Celeste and Mike reported attending a webinar on utility lien foreclosure process.
- D. The SWD website was discussed and assignments were made for updating the posted information.
- E. Resolution 72 was discussed. An addendum to it will be written to clarify when meters will be installed.

VII. Checks and vouchers were approved by signature.

VIII. The meeting adjourned at 12:12 p.m.

Respectfully submitted,

Albert Friess, Secretary