

SunLand Water District
Board of Commissioners Meeting

May 9, 2014

9:00 AM

- I. Meeting called to order at 9:00 AM by President Putnam. In attendance were commissioners Larison and Friess, District Manager Langley and Jim Gross from BHC Engineering.
- II. Minutes of the April 7th meeting were approved without change
- III. In the absence of Celeste Lilley there was no financial report nor any warrants to sign
- IV. Managers Report was discussed and is appended to these minutes. Items of note were:
 - A. Need for a new pump at the Cassellary Rd. lift station. The cost is \$10,000. This unbudgeted amount was approved.
 - B. A letter from a home owner complimenting Scott and Mike L. for their successful efforts to solve a water pressure problem.
- V. Old Business. The only item of "Old Business" is the failure of Joe Dominczyk to complete the O&M manual for the WRF. It was decided to give him seven (7) working days to complete the job. Failure to do so would result in SWD instituting legal action.
- VI. New Business.
 - A. The "Open Meeting" training requirement was discussed. It was decided that all three commissioners would read the appropriate RCW and sign the certificates at the June meeting. It was also decided that we would keep a printed copy of the RCW in the office for reference.
 - B. It was decided that the SWD would make application for an additional 2016 PWTF loan to finance meters, software and equipment.
 - C. Jim Gross of BHC Engineering presented a comparative tabulation of bids for the 2014 WRF improvement project including engineering costs. There were two bids both of which were substantially higher than the engineers estimate. Jim acknowledged that BHC had significantly underestimated the cost of the electrical and programming work. There was lengthy discussion of options and considerations. Jim Larison moved that SWD accept the low bid of \$1,368,550 from Ciccanti, INC. of Tacoma, WA. The motion was seconded by Al Friess and passed unanimously. BHC will issue the notice of award on Monday 12 May.
 - D. Jim Larison asked for a decision on the financial software issue. Discussion will be held at the regular June meeting.

There being no further business, the meeting was adjourned at 10:05 AM.

