

## Meeting Minutes (Budget) September 20, 2017

### Sunland Water District

Purpose: Prepare 2018 budget for board approval.

Attendees: Pres. Larison, Commissioners Friess and Putnam, Gen Mgr. Langley, Commissioner elect Fortmann, Karen Shay, finance/accounting.

Called to order at 1:00 PM

Pres. Larison prepared a proposed budget, by line item, income of approximately \$1,066,000 and expenses of \$1,049,000. Each income and expense item was discussed. Several changes were made and a couple items were left as they required further investigation.

It was decided that “overtime” pay needed to be budgeted as a separate line item.

The possibility of a one time employee bonus was considered. No decision was made as Mike Langley needs to investigate the legality of an “employee bonus.”

Utilities will increase slightly due to the new office. Also, security and insurance will increase for the same reason.

Operating supplies and Machinery and Equipment will go down as most of the setters and meters have been purchased and installed.

Employee family medical was discussed and tabled for more information. Current policy is renewed in July. A decision will be made before that date.

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After all income and expense items were considered and all changes were made, only two are left to be decided at the October regular meeting: Security and Machinery and Equipment.

Without those two items finalized, the SWD 2018 budget stands at

Income: \$1,097,399

Expense: \$1,097,399

The 2018 budget will be finalized and approved at the regular SWD meeting Tuesday, October 10, 2017. It must be submitted to the county by the end of November.

Meeting was adjourned at 3:10 PM

Respectfully submitted,

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Charles S. Putnam, Commissioner. September 21, 2017