

# SUNLAND WATER DISTRICT

Commissioners Meeting

December 2011

## Manager's Report by Mike Langley

~~~~~

## Financial Report by Celeste Lilley

### Water Reclamation Facility

- Willy and Scott are both back at work utilizing techniques to get the job done without reoccurring injury. Scott will no longer stand on his head while installing meter setters. He will dig the hole to allow him to operate at the level of the work.
- **SWD personnel are conducting weekly safety meetings.**
- SWD has received the Draft Wastewater Facility Plan Amendment Prepared by Gray and Osborne Consulting Engineers and is currently reviewing that document. Following SWD comment, the facility plan will be prepared in a final draft and submitted to WSDOE for review and approval. Realizing that it has indeed taken far longer than anticipated to complete this document, I completely understand the desire to finish this task. However, at this point in time I would recommend some reservation. The plan will be a far superior tool to both SWD staff and Directors if it includes a current Water Reclamation Permit as well as a current O&M Manual, both of which should be available for inclusion at year end 2011. These documents will change what the facility is and how it is operated.
- SWD personnel are awaiting receipt of the approved Water Reclamation Permit Renewal. Chuck Hoffman of WSDOE suggested that we could expect to see this prior to year end.
- I spoke with Joe Dominczyk again. I had sent him a copy a notice we received from DOE, of the deadline for the annual report of changes to the WRF O & M Manual. He assured me that SWD would have the completed manual for that deadline of December 31, 2011.

- Matt Ojensus of the Public Works Board will be at SunLand on Thursday to introduce himself and talk about the next application cycle, that being for 2014 dollars.
- Straits Electric has requested minor changes to the Main Lift Station Control Panel design. These have been incorporated into the plans and the panel is being built. Unfortunately some of the parts will not be available for installation into the panel until January. So, the new panel will be purchased in January and installed as weather permits.
- The new headworks micro strainer assembly to be installed in the first half of 2012, will be ordered today, December 13, 2011.

#### **Meter Setters**

- Meter setters are for the most part installed for this year.

#### **Consumption Meters**

- Readings from our water meters on occupied single family residential lots in SunLand are averaging 172 gallons per connection per day. The SG&CC facility has averaged 1320 gallons per day over the last 30 days.

#### **Outreach/Funding/Partnerships**

- Mike Cays performed as Vice President at the recent PNCWA quarterly meeting in Port Townsend. Thanks Mike! We appreciate this commitment to your profession and those who benefit from it. That most certainly includes the SunLand Water District.

#### **Regarding Other Issues**

- Mike Langley attended the Waterworks Management Institute with discussions of Employee Selection, Safety in the Workplace, Conflict Resolution, and Leadership Styles.
- I spoke with Ray Bradford of Clallam County Public Works regarding the Franchise Agreement. He is sending us a revised edition for perusal and signature. The deposit will be \$1000.00 and there will be language included to meet the need for future revisions.

- I recorded a utility easement for reclaimed water across a portion of Division 17 where piping is yet to be placed.
- SWD personnel continue to work with CCD on the Crop Management Plan as well as the new Irrigation Plan for the sprayfield.