

## **SWD Board of Commissioners Meeting**

**Sept. 20, 2013**

This impromptu, unscheduled meeting was held at the request of Commissioner Jim Larison. He felt that more aggressive and pro-active planning is needed in view of the many issues facing SWD in the near future. All three commissioners were present.

The meeting was called to order at 2:30 PM by Commissioner Larison. He led a discussion of issues, planning needs and proposed schedules. These included

- Implementation of the 2007 Water Use efficiency rule and its metering and reporting requirements.
- Future personnel needs
- Office space requirements
- Computer and database
- Timing and schedules

After lengthy discussion of these topics there were two immediate action items:

- I. Al Friess will contact WASWD and discuss what they can tell us about the activities of other small (under 1,000 connection) water districts and their plans and metering programs. He will also contact several small districts listed in the WASWD roster for additional insight.
- II. Jim Larison will contact the City of Sequim regarding their computer and computer program for auto meter reading. The primary goal here is to ascertain whether or not the computer used for the auto read program can be used for other district needs or if it must be dedicated to the auto read program.

The meeting was concluded and adjourned at 3:30 PM

Respectfully submitted

---

Pepper Putnam, President