

Board of Commissioners Meeting
October 11, 2011

- I. The meeting was called to order at 9:00 a.m. by Pepper Putnam, President. In attendance were Pepper Putnam, Albert Friess, Jim Larison, Mike Langley, and Celeste Lilley.
- II. The minutes of the September 7th and 19th meetings were approved.
- III. The financial report provided by Celeste was approved.
- IV. The Manager's report was reviewed and will be appended to these minutes
- V. Old Business
 - a. Commissioner Friess will be meeting with Steve Tharinger to discuss the most recent draft of the Franchise Agreement received from Clallam County. They are now asking for \$4,000 to be held in reserve for administrative expenses.
 - b. The counter-proposal to Sequim for Biosolids treatment was discussed. Commissioner Putnam will arrange a meeting with Paul Haines within the next week.
 - c. An amended draft budget prepared by Celeste was discussed. A final budget must be submitted to the County by November 30th.
- VI. New Business
 - a. Bank of America has announced its new fee structure. The petty cash account will be moved from Bank of America to a First Federal Free Business Checking account.
 - b. Willy Burbank will be working a few hours at home reviewing the draft reclaimed water permit and as he recovers from back surgery.
 - c. Mike Cays and Pat Osborne are reviewing their current certification status with goals of advancement.
 - d. Commissioner Larison submitted a proposal that The District consider installing meters by January 1st, 2016, so that The District will have a full year's worth of data prior to the deadline in January, 2017. This will be discussed at the next regular meeting.
- VII. Checks and warrants approved by signature.
- VIII. There being no further business, the meeting was adjourned at 10:45 a.m. The next regular meeting is scheduled for November 8th at 9:00 a.m.

Respectfully submitted,

Albert Friess, Secretary