

SunLand Water District
Board of Commissioners Meeting

June 10, 2014

9:00 AM

- I. The meeting was called to order at 9:00 AM by President Putnam. In attendance were Albert Friess, Jim Larison, Mike Langley, Celeste Lilley and BIAS Software representative Mark Felchlin.
- II. Minutes of the May 9th meeting were approved.
- III. Mark Felchlin talked about the BIAS Company, who has about 200 small organizations on board, and then gave a presentation of the software. BIAS includes BARS (State budgeting, accounting, and reporting system) coding in its product. He stated that SWD would need its own IT firm to set up the system, but that BIAS does have full time IT for technical support. There is an annual update fee.
- IV. Celeste provided a rough estimate of a year-end financial status. Barring any surprises, addition to reserves for the year should be at, or more than the budgeted figure. Changing from modified accrual to cash accounting will lessen expenses by roughly one month this year. SWD increased rates in 2014 in anticipation of taking on additional debt this year. Payment for the invoice from Fire Mountain Farms will be the first draw from the PWTF loan.
- V. The manager's report was reviewed and is appended to these minutes.
 - a. Ceccanti, Inc. is moving the liner and ballast from the old lagoon. It must be "substantially clean" if it is stored on-site. If not, it will have to be moved to an approved landfill or beneficial use facility (i.e. Fire Mountain Farms).
 - b. Attorney Jeff Davis was consulted regarding Joe Dominczyk and Engineering Consultants Northwest's failure to provide the operations and maintenance manual they were paid to deliver. Mr. Davis has sent them a letter.
- VI. Old Business:
 - a. The employee health insurance renewal had been received. The increase was less than had been budgeted.
 - b. Celeste explained that the "Cadillac Tax" would not be imposed until 2018. The tax, if imposed, will be to employers who pay in excess of \$10,200 per year, not on the quality of benefits provided. Rates are now age-banded instead of a group calculation, which leans towards age discrimination.
 - c. Mr. Larison made a motion to approve the renewal, and that the employer-paid premium would be distributed evenly for each employee, as it has in the past. The motion was seconded by Mr. Friess and carried.

- VII. New Business:
- a. The contract with Ceccanti, Inc. was signed and will be returned to BHC, who will get the performance bond and insurance certificate from the company.
 - b. The open meeting training requirement will be completed by the commissioners and clerk. Celeste will send the link to the Washington State Office of The Attorney General where the lessons can be found, and complete the certificates of training.
- VIII. Checks and vouchers in the amount of \$83,101.44 were approved by signature.
- IX. The meeting adjourned at 10:25 a.m.

Respectfully submitted,

Albert Friess, Secretary