

SunLand Water District  
Board of Commissioners Meeting  
September 12, 2014

9:00 AM

- I. The meeting was called to order at 9:00 AM by President Pepper Putnam. In attendance were Albert Friess, Jim Larison, Mike Langley, Celeste Lilley and guest David Jelin of Division 17.
- II. Minutes of the August 12th meeting were approved.
- III. The financial report was approved. SWD will be working on the 2015 budget. Mr. Putnam suggested that he would like to avoid a rate increase. SWD has been advised that the application for a PWTF loan of \$325,000 for meters, meter reading equipment and software has been placed on the short list for approval in the spring of 2015. Should the funding fail to come to fruition, SWD may possibly be able to purchase the equipment from reserves.
- IV. The manager's report was reviewed and is appended to these minutes. The setter program is behind schedule due to the configuration of the water supply to multiple unit buildings. There was discussion about the possibility of installing 2" meters on services for multiple units. This approach appears to be cost prohibitive.
- V. Old Business:
  - a. Joe Dominczyk of Engineering Consultants Northwest still has not delivered the Operations and Maintenance Manual.
  - b. Celeste reported that the computer networking was in, and the server is expected within two or three weeks.
  - c. Mr. Putnam had worked on an amendment to the employee vacation policy. After considerable discussion, the subject was tabled for further review.
- VI. Mr. Putnam had prepared a report to be mailed to all customers that will summarize SWD's activities over the past 12 months and explain what is coming up in the next 12-18 months.
- VII. Checks and vouchers approved by signature.
- VIII. The meeting adjourned at 10:30 a.m.

Respectfully Submitted,

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Albert Friess, Secretary