

SunLand Water District
Board of Commissioners Meeting
February 9, 2016

- I. The meeting was called to order at 9:00 a.m. by Pepper Putnam, President. Present were Albert Friess, Jim Larison, Mike Langley and Celeste Lilley.
- II. Celeste administered the oath of office to Albert Friess, who was re-elected for a six-year term.
- III. The minutes of the January meeting were amended and approved.
- IV. The financial report was approved. The commissioners approved by signature the opening of a “sweep” account for deposits at First Federal Bank in Sequim. A check will then be approved for transfer of funds to the County Treasurer at least once per month. The Commissioners also approved \$300 for cash on hand for making change, etc.
- V. Manager’s report: The Manager’s Report was reviewed and will be appended to these minutes.

Rich Sleeper was hired to fill one of the two open positions, and will be training at the sewage treatment plant. He will start on February 22nd, 2016. He will apply for certification as a level one operator within six months.

Scott Garner fell while working on February 6th. He will be out of commission for a while.

WRL, the manufacturer of the submersible aerators that have been in storage, has received some interest in purchasing them.

Old Business:

President Putnam reviewed a draft of the PowerPoint presentation created by Jim Larison for the public forum coming up on May 25th, and assigned portions of it to be presented by each commissioner and Mike Langley.

- VI. New Business:
Resolution #104, which will require all new water customers to be metered. Meters will be installed at the time of transfer of title if not already in place.

President Putnam asked for a motion, which was made by Jim Larison, for Mr Putnam to begin the process of exploring the cost of SWD moving the office to its own property. Mr. Friess seconded the motion, which carried.

The commissioners signed a letter to the county treasurer authorizing the closure of the loan funds account.

SWD has enrolled in the Washington State Employee Assistance Program

- VII. Checks and Vouchers were approved by signature.
- VIII. The next Board meeting was scheduled for March 8, 2016. The regular meeting adjourned at 10:10 a.m.

Respectfully Submitted,

Albert Friess, Secretary