

# SunLand Water District

## Board of Commissioners Meeting of January 8, 2019

### MINUTES

**Purpose:** Regular Meeting

1. **Call to order.** 9:04 AM at 5762 Woodcock Road, Sequim, WA 98382  
Attendees: Commissioners Larison, Friess and Fortmann, Mike Langley, district manager, Karen Shay, bookkeeper, Judy Gamble, office administrator
2. **Minutes: It was M/S/P to approve the minutes of the regular meeting of December 11, 2018. (Moved by G. Fortmann, seconded by A. Friess.)** The minutes were signed by the commissioners.
3. **Public Comment Period:** None
4. **Financial Report:** Karen Shay  
Reports for December and end-of-year financials were presented and reviewed.
5. **Manager's Report** – Mike Langley presented his report which is appended to and is a part of the official meeting minutes. Highlights include:
  - a. The line from the floc tanks to the reclaimed water filters is plugged with alum and the plumbing in that area will be disassembled this week and the lines cleared as necessary.
  - b. The 11th water meter read for all of SunLand is complete and we continue to iron out wrinkles in the process. The next read is planned for the first week in February. Leakage is below 7% and was previously 23%.
  - c. Rich Sleeper will be taking the water operator exam this month. When completed, he will be cross/trained and can operate both in the water and wastewater areas.
  - d. A portion of the spray field at the WRF has been plowed for replanting.
  - e. Static water levels in the groundwater wells continue to be normal for winter.
  - f. Total water production this year, from both sources for 2018 was 80,964,494. Last year's total production was just less than 84 million gallons, a reduction of 3 million gallons.
  - g. Mike Langley will be participating in another WASWD workshop about the removal of pharmaceuticals and personal care products from the wastewater stream next month in Tukwila
  - h. Scott and Mike responded to another high pressure alarm at the upper reservoir. All systems were checked out and adjusted. Hopefully there will be no more false alarms.
  - i. SWD personnel are continuing to work on improvements to the water shop and barn.
  - j. The following security measures have been implemented by the SWD:
    - New fences and gates at lower reservoir and barn.
    - Motion sensor lighting on barn, lower reservoir and office.
    - Night lighting at the office.
    - New steel door and steel frame at lower reservoir.
    - Failing padlocks replaced.

- Installed secure, dedicated bacteria sampling stations.
  - Contracted with ADT for security at the District Office/Operations Center.
- k. The District continues to search for an affordable replacement backhoe.

## 6. Old Business

### a. SVE Update – Mike Langley

The Southern View Estates association has been notified of the SWD Board of Commissioner's decision of December 11, 2018 to not amend the current agreement.

### Mark Oravetz Update – Mike Langley

The case has been put on the court docket. If Mr. Oravetz does not respond by the deadline set by the court, he will forfeit and foreclosure will proceed.

## 7. New Business

Mike Langley will be submitting SWD news to SLOA for the next issue of the SunLand Bulletin.

8. **Checks and Vouchers.** A voucher for vendor payments and a transfer check were submitted for signature by the Commissioners and signed. The December payroll summary with detail was also submitted for Commissioners' signatures and signed.
9. **Adjournment – M/S/P to adjourn the meeting at 10:03 a.m. (Moved by A. Friess and seconded by G. Fortmann.)**

Respectfully submitted

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Judy Gamble  
Office Administrator

Approved: 12th of February 2019.

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Jim Larison, President

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Albert Friess, Secretary

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Gary F. Fortmann, Commissioner