

**SunLand Water District**  
**Board of Commissioners**  
**Special Budget Meeting of August 26, 2019**

**MINUTES**

**Purpose:** Special Meeting to Discuss 2020 Budget

1. **Call to order.** 9:00 AM at 5762 Woodcock Road, Sequim, WA 98382  
Attendees: Commissioners Larison, Friess and Fortmann, Mike Langley, district manager, Judy Gamble, office administrator, Karen Shay, bookkeeper
2. **Checks and Vouchers** - A voucher for vendor payments and a transfer check was submitted for signature by the Commissioners and signed.
3. **Pay Increase** – The Commissioners approved a \$1.00 pay increase for Richard Sleeper who completed his certification as a Waste Water Treatment Plant Operator II.
4. **Discussion of 2020 Budget:** Karen Shay presented preliminary 2020 budget figures and changes were made as appropriate.

As irrigation connections use far more water than normal homeowner consumption, the Commissioners agreed that fees be increased for irrigation connections as follows: 2-inch meters by 10%, 1-inch meters by 7.5% and 3/4-inch and 5/8-inch meters by 5%. There will be an estimated 2.5% increase in homeowner rates for 2020. The rate for Southern View Estates to remain at 150% of the SunLand rate per the long-standing agreement.

5. The District Manager and staff will present the proposed budget and rate schedule to the Board of Commissioners for consideration and/or approval no later than the scheduled September Board meeting. If the proposed budget is not approved by the Commissioners, District staff will make revisions and have the final budget and rate schedule ready for approval no later than the October Board meeting. When the proposed budget is approved, it will be formalized into a resolution and signed by the Commissioners. The approved rate schedule will be published announcing rates for 2020.
6. **Adjournment – M/S/P to adjourn the meeting at 11:15 a.m. (Moved by A. Friess and seconded by G. Fortmann)**

Respectfully submitted

  
Judy Gamble  
Office Administrator

Approved: 17 September 2019.

  
Jim Larison, President

  
Gary F. Fortmann, Commissioner

  
Albert Friess, Secretary