

SunLand Water District

Board of Commissioners Meeting of February 21, 2023

MINUTES

Purpose: Regular Meeting

1. Call to order: 9:00 AM

Attendees: Commissioners Larison, Fortmann and Frank; Brian Scott, district manager, Judy Gamble, office administrator, Karen Shay, bookkeeper and Tim Berger, consultant

2. Minutes: It was M/S/P to approve both the minutes of the regular meeting of January 24, 2023 and the Special Meeting of February 7, 2023. (Moved by G. Fortmann, seconded by A. Frank).

3. Public Comment Period: N/A

4. Financial Report: Karen Shay presented and reviewed the January financial reports.

5. Manager's Report: The monthly report, written by Brian Scott, will be appended to the official meeting minutes. Highlights include:

- a. Nine (9) loads of sludge were delivered to Sequim – 12,600 gallons @2.34% solids (2465 dry pounds).
- b. WRF installed a new flowmeter and it is working well.
- c. The next total water meter read will be the first week of March.
- d. The water level in both wells show little change: 77.5 ft. at the upper well, and 17 ft. at the lower well.
- e. Water loss was 10% for the month of January. Staff continue to look for bad meters.
- f. SWD staff and the crew from manufacturer Smith & Lovelace installed the new HWY Lift Station. It is operational and running well.
- g. Rocky took monthly samples to the county lab this week.
- h. The Taylor Lift Station bypass pump went out. A new one is on order at a cost of approximately \$6,500.00.

It was M/S/P (moved by G. Fortmann and seconded by A. Frank) to approve the purchase of a new bypass pump for the Taylor Lift Station.

- i. SWD staff noticed the owner of 185 Sunset Place has moved her fence back close to the property line of the SWD's Upper Reservoir.
- j. The SWD installed a new fence around the generator at the Upper Reservoir.
- k. The VIN number on the new Ford Maverick truck on order will be provided to the SWD around the 1st of April. Acquisition of a rack for the truck was discussed.

6. Old Business

- a. Website – All
Postings are up to date.

- b. American Rescue Plan Act Clallam County Funding Application – Judy Gamble/Brian Scott
The Clallam County Board of Commissioners stated on 16 February they had no updates and had to find out where ARPA dollars have thus far been allocated and what is left over. According to the website, approximately \$38,000 has not been committed.

- c. CD Options – Karen Shay
Karen is working with Jeanette Gore at Clallam County and has requested they set up a \$100,000 24-month CD @ 4.6% and a \$50,000 6-month CD at 4.07% at Sound Bank. Karen will contact the County and insure this is done.
- d. Resolution 140 Greenhouse Gas Reduction Policy – Jim Larison
It was M/S/P to approve Resolution 140 as written. Moved by G. Fortmann and seconded by A. Frank.

8. New Business

- a. Solar Grant Application – Jim Larison
The 2023 grant only provides funding for solar battery storage units. There is no grant category for solar alone. We will look for future opportunities.
- b. Infrastructure Assistance Coordination Council (IACC) Technical Assistance – Judy Gamble
It was recommended by Karlana Brailey of the Department of Commerce that we contact IACC to provide technical assistance for major future projects such as replacement of SunLand's water lines. The IACC website has an application which Judy filled out. The Board approved sending in the application to request their no-cost service.
9. **Checks and Vouchers** - The payroll summary for January with detail, a transfer check and a vendor payment voucher were signed by the Commissioners.
10. **Adjournment** – M/S/P to adjourn the meeting at 9:48 a.m. (Moved by G. Fortmann and seconded by A Frank.)

NEXT REGULAR BOARD MEETING WILL BE TUESDAY, MARCH 21, 2023 AT 9 A.M

Respectfully submitted.


Judy Gamble
Office Administrator

Approved: 21 March 2023


Jim Larison, President

Gary F. Fortmann, Secretary


Al Frank, Commissioner