

SunLand Water District

Board of Commissioners Meeting of May 16, 2023

MINUTES

Purpose: Regular Meeting

1. Call to order: 9:00 AM

Attendees: Commissioners Larison, Fortmann and Frank, Brian Scott, district manager, Judy Gamble, office administrator, Karen Shay, bookkeeper and Tim Berger, consultant.

2. Minutes: It was M/S/P to approve the minutes of the regular meeting of April 18, 2023. (Moved by G. Fortmann and seconded by A. Frank.)

3. Public Comment Period: Tim Berger commented that he has been urging SVE residents to get their BPAs tested and has had a good response.

4. Financial Report: Karen Shay presented and reviewed the April financial reports. YTD April revenue is 73% of the total budget.

5. Manager's Report: The monthly report, written by Brian Scott, will be appended to the official meeting minutes. Highlights include:

- a. No hauling of biosolids this month.
- b. The new blower is in place at the WRF. Straits Electric to complete wiring and start-up the first week of June.
- c. The new dissolved oxygen probe for the blower has been installed.
- d. Rich responded to several power outage alarms on 4/20/23.
- e. For the second year in a row, the WRF is receiving the 2022 "Wastewater Treatment Plant Outstanding Performance Award" given by the Department of Ecology. Of approximately 300 wastewater treatment plants statewide, our WRF is one of 109 that achieved top performance for its operations in 2022.
- f. The next total water meter read will be the first week of June.
- g. The water level in both wells show a +.5 ft.: 80 ft. at the upper well, and 19.5 ft. at the lower well.
- h. Water loss was 13% for the month of April. Staff continue to look for leaks and bad meters.
- i. Rocky took monthly samples to the county lab last week and all passed.
- j. The old emergency generator was sold at auction. SWD staff helped the new owner to remove it from the building.
- k. Rocky, Rich and Brian took a class provided by the PUD on PFAS (PolyFluoroAlkyl Substances which are a family of chemicals used since the 1950s to manufacture stain and water resistant and non-stick products. Over time, some PFAS are released from landfills, etc., and can contaminate drinking water. The SWD will begin testing for PFAS in our water in August this year.
- l. SWD staff cleaned all water cells and buildings at the upper and lower reservoirs.
- m. Staff completed the monthly lift station maintenance.
- n. SWD staff will be attending a "Call Before You Dig" class on Thursday, May 25th.
- o. The District purchased an 18 ft., 10k rated, flatbed trailer, with a dovetail for easy loading. The cost was \$5800.00 plus tax.
- p. For security, SWD staff installed a 6 ft. high black mesh screen along the fence between SLOA's RV storage lot and SWD property.
- q. Staff are keeping up with the mowing, trimming and weed control on SWD properties.
- r. A pick-up line was repaired at 127 Sunrise View Avenue.

6. Old Business

a. Website – All

Postings are up to date.

b. Small Water System Plan Update – Brian Scott

The SWD's Small Water System Plan will be updated. A current SWSP plan will be needed to accompany any application for a state loan or grant to replace aging SunLand main water lines. Brian will assign tasks with a goal of completing the plan by the end of the year. Commissioner Larison asked Brian to keep everyone posted on where we are in this effort.

c. Resolution 142 Unresolved Residential/HOA Water Leaks – Karen Shay

Postponed until the May meeting.

7. New Business

Purchase of Sewer Line Camera/Locator for the District – Al Frank

Al Frank stated the need for the District to have its own sewer line camera. On several occasions the staff have needed to call an outside contractor with this equipment and wasted valuable time waiting for the camera to arrive to locate a blockage or leak. **It was M/S/P (Moved by G. Fortmann, seconded by A. Frank to authorize the District Manager to purchase a camera to meet the needs of the District at a cost not to exceed \$3600+tax.**

8. Request for Waiver of Late Charges and/or Alternate Payment Plans – Judy Gamble

Two requests for waiver of late fees were presented and approved by the Commissioners.

9. Checks and Vouchers - The payroll summary for April with detail and a vendor payment voucher were signed by the Commissioners.


10. Adjournment – M/S/P to adjourn the meeting at 9:50 a.m. (Moved by G. Fortmann and seconded by A. Frank.)

NEXT REGULAR BOARD MEETING WILL BE TUESDAY, JUNE 20, 2023 AT 9 A.M

Respectfully submitted.

Judy Gamble, Office Administrator

Approved: 20 June 2023



Jim Larison, President



Gary F. Fortmann, Secretary



Al Frank, Commissioner