

# SunLand Water District

## Board of Commissioners Special Meeting of June 7, 2023

### MINUTES

**Purpose:** Special Meeting

**1. Call to order:** 9:04 AM

Attendees: Commissioners Larison, Fortmann(via Zoom) and Frank (via Zoom), Brian Scott, district manager, Judy Gamble, office administrator, Karen Shay, bookkeeper, Scott Garner, water operator, and Tim Berger, consultant.

**2. Coverage for District Manager's Absence** Brian Scott will be taking a medical leave from June 26<sup>th</sup> until approximately August 7<sup>th</sup>.

- a. Brian is preparing a planner for work that needs to be done during his absence. After the first couple of weeks, Brian plans to be in touch via phone and text messages. Scott Garner will fill in for Brian on the water side and will keep track of what the staff are doing.
- b. Tim Berger will serve as Interim District Manager during Brian's absence and will be available for support, as needed, and will assist the staff regarding any major issue that may arise.
- c. Willy Burbank and Rich Sleeper have the WRF covered. Brian said there is a Department of Health Sanitary Survey scheduled at 1:30 p.m. on July 21, 2023.
- d. The new Maverick truck should be delivered during Brian's absence. Brian will make sure the office has the names of his contacts at Ford.
- e. Commissioners will let Judy know their schedule from June 26 to August 7 to be sure there are at least two Commissioners available during Brian's absence.

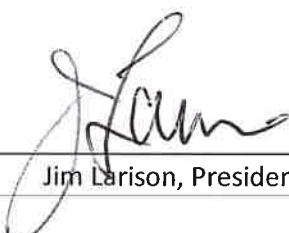
**3. Adjournment – M/S/P to adjourn the meeting at 9:34 a.m. (Moved by G. Fortmann and seconded by A. Frank.)**


**NEXT REGULAR BOARD MEETING WILL BE TUESDAY, JUNE 20, 2023 AT 9 A.M**

Respectfully submitted.

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Judy Gamble, Office Administrator

Approved: 20 June 2023

  
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Jim Larison, President

  
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Gary F. Fortmann, Secretary

  
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Al Frank, Commissioner