



5762 Woodcock Road

Sequim, WA 98382

**SunLand Water District
WATER USAGE & LINE REPAIR POLICY
Resolution No. 142**

**A RESOLUTION OF THE SUNLAND WATER DISTRICT TO ESTABLISH A POLICY FOR
WATER USAGE AND REPAIRS**

1.0 INTRODUCTION

This policy applies to SunLand Water District's (SWD) commitment to be stewards of our water system by identifying and rectifying water leaks as well as the over-usage or waste of water within the SunLand Community.

2.0 DEFINITIONS

SWD or District: SunLand Water District.

Customer: The name, customer or business on the SWD account for that address.

Plumbing: Repairs to the water system lines.

Responsibility: Responsible for the repair, replacement and cost of such work on water lines.

Water issue: water leak, drip or over-usage.

3.0 WATER LINE RESPONSIBILITY

SunLand Water District shall own, maintain and operate the water service connection from the main to and including the water meter, angle stop, check valve, meter setter and meter box.

Exception: If the water line between the SWD system and the meter box was installed or replaced by a builder, contractor, customer or other persons not in the employ with SWD, that water line is the responsibility of the customer, including all repairs and replacement.

The Customer shall own and maintain the service from the back side of the meter box to the facility served, including any valves, fittings or pressure regulators required to control water pressure to the facility served.



4.0 PLUMBING REPAIRS

4.1 Plumbing work previously performed by SunLand Water District

Repairs to plumbing work in SunLand previously performed by SunLand Water District personnel are the responsibility of SWD.

4.2 Plumbing work previous performed by anyone other than SunLand Water District

Repairs to plumbing work in SunLand previously performed by builders, contractors, customers or others not in the employ of SunLand Water District are the responsibility of the customer. SWD personnel may make these repairs after the District receives approval from the customer to do so. In those instances, SWD will bill for the repairs.

4.3 Gift of public funds

Any work done by SWD employees to a customer's property as outlined in 3.0 above must be billed back and paid for by the customer. Unbilled work on customer property could be considered a gift of public funds for private property interests if the work done does not benefit the entire SunLand community.

5.0 WATER LEAKS AND WATER WASTE

SunLand Water District charges an annual flat rate for all water usage, therefore the customer does not know or receive regular water consumption reports, nor are they alerted to potential water issues on their property as they normally would if the District billed by consumption. This means a water issue may run for a long time without notice and/or the customer may decide not to resolve the water issue due to no consequences for the water loss.

5.1 SWD's current water issue alert system includes:

1. Reviewing and analyzing consumption by account monthly.
2. Through this analysis, identifying potential water issues.
3. Running a detailed hourly water consumption report on properties with potential water issues for further analysis.
4. Emailing/calling the customer to share report results and suggest next steps, if the detail report shows a water issue.
5. Following up with customer to ask if they have fixed the issue or sending an updated meter reading report showing the water issue is fixed.



5.2 Water Leak Repair

In accordance with the Washington State Water Use Efficiency Rule WAC 246-290-810, SWD is implementing a water leak repair plan for the SunLand community served.

If a property has a known water leak or issue, the customer has three (3) months to make repairs to fix it. The three-month timeframe begins once SWD confirms with the customer that they have a water issue. This contact will be made via email, telephone call or in-person meeting and will include a statement or discussion regarding the three-month timeframe.

If the customer does not fix or resolve the leak within three months, SWD will fix the water issue and charge the District's cost of the repair back to the customer. SWD will notify the customer of the plan to find and fix the issue as well as the timeframe the District plans to manage the project.

The leak is deemed to be fixed when meter reading reporting shows water consumption at the property has gone back to normal water usage before the issue happened.

5.3 Customer Appeal

The customer may submit a written or verbal in-person meeting request for additional time to repair the water leak to the SWD Board of Commissioners.

RESOLVED, that the SunLand Water District Board of Commissioners adopts the SunLand Water District Water Usage & Line Repair Policy dated July 18, 2023

DATED this 15th day of August 2023



Jim Larison, President



Gary Fortman, Secretary



Al Frank, Commissioner