

SunLand Water District

Board of Commissioners Meeting of May 21, 2024

MINUTES

Purpose: Regular Meeting

1. Call to Order: 9:00 AM

Attendees: Commissioners Larison, Frank, and Lewis; Tim Berger, Judy Gamble, and Karen Shay
Guests: Mike Gallagher & Deirdra Hahn Water Resources Program, Department of Ecology

2. Minutes: It was M/S/P to approve the minutes of the meeting of April 16, 2024. (Moved by A. Frank and seconded by J. Lewis.)

3. Public Comment Period: n/a

4. Presentation by Mike Gallagher and Deirdra Hahn from the Department of Ecology, Southwest Regional Office: "SunLand Water System and General Overview of Aquifers and Large Water Users in the Sequim-Dungeness Area" *Mike and Deirdra are hydrogeologists working in the DOF's Water Resources Program. Mike gave an extensive slide presentation including an overview of surface water, groundwater, aquifers and SunLand's two wells.*

Most of SunLand's water supply comes from groundwater. (Groundwater comes from aquifers via wells, surface water comes from mountains, lakes and rivers.) SunLand's two wells are fed from local aquifers. An aquifer is a body of porous rock or sediment saturated with groundwater. Groundwater enters an aquifer as precipitation and seeps through the soil. It can move through the aquifer and resurfaces through springs and wells. There are multiple aquifers in the Sequim-Dungeness area and three in our area. It was determined that SunLand's two wells (250 ft. deep and 123 ft. deep) draw from the first and second aquifers.

Mr. Gallagher said the SunLand community is in good condition with regard to availability of water resources. Our wells are "very good" and because of the early date when SunLand was created (1960's) SunLand has "senior water rights" over every district in our area except those of the Jamestown S'Klallam tribe.

He further stated his opinion that climate change should not affect the availability of water in SunLand – at least for 50 years or so. Our rivers may not be as robust, but rainfall is not predicted to change; therefore, groundwater, from which we draw the majority of our water supply, will remain about the same. However, a major increase in population from those people leaving the larger cities over the next several years may have an impact.

5. Financial Report: The Board reviewed the April 2024 financial report presented by Karen Shay. Revenue and Expenses are on track with the budget.

6. Manager's Report: The monthly District Manager's report will be appended to the official meeting minutes. Highlights include:

- a. In the late afternoon/early evening of April 22nd, or the early morning hours of April 23rd, someone cut the chain from the front gate of the WRF plant. Appears there were no attempts at entering any buildings and nothing is missing. CC Sheriff's office will patrol area more frequently. Quote requested from Hi-Tech for installing two cameras.
- b. Hi-Tech price quote for two cameras and installation is \$2,345.76.

- c. Design/build requirements from the Washington State Project Review Committee are being reviewed.
- d. The Fawnwood Lift Station electrical wiring and panel replacement was awarded to Johnson Electric as the lowest qualified bidder.
- e. Lead/galvanized service line identification program will be completed by the end of the month and submitted to the Department of Health.
- f. Water loss for the month held steady at 7%.
- g. Exercising of valves and hydrant flushing was completed on 5/7/24. Water flushed was metered, with a total of 94,817 gallons flushed. With 11.1 miles of 6" mainline, the gallon capacity would be approximately 86,153 gallons, or about 110% of the water in the pipelines flushed.
- h. Potholing for one new fire hydrant will be done this week.

7. Old Business

- a. Website – All
The website is up to date.
- b. Small Water System Management Plan – All
Staff continue to work on the plan.

8. New Business

- a. Change in Insurance Provider – Karen Shay
The Board approved transferring the SWD’s property and liability insurance provider from Endurance to the Water & Sewer Risk Management Pool, a company dedicated to providing affordable and adequate insurance to Washington water and sewer special districts. The change will take effect September 1, 2024.

9. Request for Waiver of Late Charges and/or Alternate Payment Plans – Judy Gamble

For good cause, the Board approved a waiver of 2nd quarter late fees requested by accounts 2397 and 1509.

10. Checks and Vouchers - The payroll summary for April with detail, a transfer check, and a vendor payment voucher were signed by the Commissioners.

11. Adjournment – M/S/P to adjourn the meeting at 12:16 p.m. (Moved by A. Frank and seconded by J. Lewis)

NEXT REGULAR BOARD MEETING WILL BE TUESDAY, JUNE 18, 2024 AT 9 A.M

Respectfully submitted.


Judy Gamble, Office Administrator

Approved 18 June 2024


Jim Larison, President


John Lewis, Commissioner


Al Frank, Commissioner