

SunLand Water District

Board of Commissioners Meeting of December 17, 2024

MINUTES

Purpose: Regular Meeting

1. Call to Order: 9:00 AM

Attendees: Commissioners Larison, Frank, and Lewis; Tim Berger, Judy Gamble, and Karen Shay

2. Minutes: It was M/S/P to approve the minutes of the meeting of November 19, 2024. (Moved by A. Frank and seconded by J. Lewis.)

3. Public Comment Period: n/a

4. Financial Report: The Board reviewed the 2024 November financial report presented by Karen Shay. Overall, revenue and expense continue to be on track with the budget. Total Expense spending is 92% of the total budget for the year.

5. Manager's Report: The monthly District Manager's report will be appended to the official meeting minutes. Highlights include:

- 12/9/24 Utility Services completed electrical work on the Main Lift Station radar system installation. The new radar and backup float system are working in unison. A new bypass pump has been ordered.
- 11/25/24 – 103 Olympus Ct. – Rocky found a roof drain dumping into a 4" drainpipe and possibly into our sewer manhole. We are still investigating. Drainage from this cul de sac appears to also be draining in the manhole. We will be installing a 4-inch manhole riser ring. All this water then dumps into the new Fawnwood Lift Station.
- A new air monitor for the Main Lift Station vault is onsite, Installation is being scheduled with Angeles Electric.
- 12/4/24 Willy & Rich successfully installed the new 3- way valve from the digesters to the sludge basin.
- 12/19/24 – Ethan from Vega coming out to train our crew on the new Main Lift Station radar system.
- 12/3/24 The Upper Reservoir epoxy job is complete. Purcell Coatings did an excellent job.
- 12/12/24 The Upper Reservoir was cleaned, disinfected and back in service – 1 cell.
- 11/27/24 – The Water Crew replaced a 4-inch non- functional gate valve off the effluent pipe on the upper reservoir well pump. (Monthly in-house coliform sample site).
- The new office-site fire hydrant is here. Installation is planned sometime after New Year's.
- Karen and Rocky worked together and purchased 7 new – 2-inch water meters that are capable of reading hourly flows for \$600.00 each; a substantial savings over the regular price of \$1400.00 each.
- There was a water service line leak at 117-A Hilltop Drive on a private road. Scott came in for a couple hours to oversee excavation.
- 12/2/24 – DOH has approved funding for the second round of PFAS testing in late February 2025.
- Water loss held steady at 5% for the month.
- 12/10/24 Passed all coliform tests for the year thanks to Rock's sampling expertise.

6. Old Business

a. Website – All

The website is up to date.

b. Small Water System Management Plan – All

Staff continue to work on the plan with a goal to complete in early 2025.

c. Christmas Gathering – Judy Gamble

All is ready for the annual staff get-together to celebrate Christmas today between 11:30 and 1:30 at SLOA's Gathering Place.

7. New Business

a. Update of Resolution 122 Financial Policy – Karen Shay

After discussion, it was decided to postpone review of an updated policy to the January 2025 meeting.

b. Update of Resolution 123 Fund Balance & Reserve Policy – Karen Shay

After discussion, it was decided to postpone review of an updated policy to the January 2025 meeting.

8. Request for Waiver of Late Charges and/or Alternate Payment Plans – Judy Gamble

Two requests (accounts 2556 and 1469) were received to waive the \$25 late charge for 4th quarter. All requests were approved by the Commissioners for good cause.

9. Checks and Vouchers - The payroll summary for November with detail, a voucher, and a transfer check were signed by the Commissioners.

10. Adjournment – M/S/P to adjourn the meeting at 10:07 a.m. (Moved by A. Frank and seconded by J. Lewis)

NEXT REGULAR BOARD MEETING WILL BE TUESDAY, JANUARY 21, 2025 AT 9 A.M

Respectfully submitted.



Judy Gamble, Office Administrator

Approved 21 January 2025



Jim Larison, President



John Lewis, Commissioner



Al Frank, Commissioner