

SunLand Water District
Board of Commissioners
Meeting of February 17, 2026

MINUTES

Purpose: Regular Meeting

1. **Call to Order:** 9:00 am
Attendees: Commissioners, Frank, Jubien and Lewis; District Manager Robert Whalen, Karen Shay and Judy Gamble. Commissioner Gary Jubien attended via Zoom.
2. **Minutes:** It was M/S/P to approve the meeting minutes from January 20, 2026. Moved by John Lewis and seconded by G. Jubien.
3. **Public Comment Period:** N/A
4. **Financial Report:** The Board reviewed the current financial report presented by Karen Shay. As of the end of January 51% of the district's budgeted 2026 water and sewer revenue has been received. In January, 38 customers (approximately 4% of total accounts) received a late charge.
5. **Manager's Report:** The monthly District Manager's report will be appended to the official meeting minutes. Highlights include:

Water Reclamation Facility

- Nailed IT Construction has started tearing off the old shingles at the treatment plant and has had to replace a few pieces of plywood to have a strong structural foundation.
- Angeles Electric has started electrical work on the new building.
- Have been in contact with High Tech Security. Will have two motion sensors and a door alarm installed as soon as electrical work has been completed
- Have completed 1 year's worth of logging Lift Station run times into Excel spreadsheet. Working on getting the crew in the barn access to the server so that they can enter information.
- Willy has ordered a new turbidimeter to replace the current one that is in place. This is a crucial piece of equipment that is needed to meet permit parameters. We will send in the old one to see if we can have it fixed and on the shelf as backup.
- Rich and David attended that ERWOW conference in Ridgefield WA last week.

Water

- As a result of having the best tasting water in Washington, Scott was able to attend the Rural Water Rally in Washington D.C. Unfortunately, our water did not make the top 5 but Scott had a great experience meeting and talking with all the Senators!

- Rocky and Dave have been out listening to fire hydrants. They have found one that was quite loud (leaking).
After some routine exercise, hydrant has returned to a quiet state. This would have added to the 11% water loss last month.
- Crew was recently made aware of a water leak at 179 Sunset Pl. Currently, we do not know if it is a service line leak or a main line leak.
- Met with a rep from Frontier Precision on a Gis device on 1/30/2026. I have purchased a device that is best suited for our needs, and we will start working on this project once device has been received.
- Have been in contact with Ed Mola about upper reservoir pump replacement. Upper reservoir work was postponed due to an injury within crew. I was assured that work will be done before irrigation season starts. No update currently.
- I have completed logging 1 years' worth of reservoir and well pump run times in to an Excel spreadsheet and again working on getting the crew access to server.
- Water loss for the month of January was 6%, 5% lower than in December. Static levels for January rest at 92.8 ft, while the pumping levels are at 118.7 ft.
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6. Old Business

- a. Website – All updates have been completed.
- b. Small Water System Plan Update – Robert Whalen

The goal is to complete the SWSP by March 31, 2026.

7. New Business

Discussion of Possible Amendments to Resolution 134 "Public Works & Purchasing".- John Lewis

John stated that what is lacking is a Project Management Plan to describe the procedure on how to work within the policy. John volunteered to work on such a plan.

8. **Checks and Vouchers** – The December payroll summary, and a transfer check were signed by the Commissioners.
9. **Request for Waiver of Late Charges and/or Alternate Payment Plans** – Judy Gamble
Customer #1389 had a check returned because his transfer from another account was short. He requested the Board waive both the returned check charge and the late fee on his account. The board waived the late fee but retained the returned check charge since we were charged an NSF fee by our bank.
10. **Adjournment – M/S/P to adjourn the meeting at 10:05 am. Moved by J Lewis and seconded by G. Jubien.**

NEXT REGULAR BOARD MEETING WILL BE HELD MARCH 17 , 2026, AT 9 AM.

Respectfully submitted,

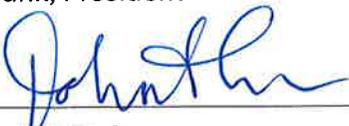


Judy Gamble, Office Administrator

Approved 17 March 2026



Al Frank, President



John, Lewis, Secretary



Gary Jubien, Commissioner