

SunLand Water District
Board of Commissioners
Meeting of July 21, 2026
MINUTES

Purpose: Regular Meeting

1. **Call to Order:** 9:00 am
Attendees: Commissioners, Frank, Jubien and Lewis; District Manager Robert Whalen, Karen Shay and Judy Gamble.
2. **Minutes:** It was M/S/P to approve the meeting minutes from June 16, 2026. Moved by Gary Jubien and seconded by J. Lewis.
3. **Public Comment Period:** N/A
4. **Financial Report:** The Board reviewed the current financial report presented by Karen Shay. As of the end of June, 79% of the district's budgeted 2026 water and sewer revenue has been received.
5. **Manager's Report:** The monthly District Manager's report will be appended to the official meeting minutes. Highlights include:

Water Reclamation Facility

- All equipment maintenance has been completed.
- 86 tons of Round Bales were harvested off the field.
- New composite sampler has arrived.
- New Brawn Alum Mixer has arrived.
- Site inspection for permit renewal was conducted by DOE.
- Quarterly well monitoring has been done.

Water

- Water service leak at 188 San Juan (7/5/26). Water leak was on the service line in customer's yard. Estimated water loss is 4,000 gallons.
- Water service leak at 180 San Juan (7/7/26). Water leak was on service line out in lane of traffic. Estimated water loss of 21,000 gallons.
- Water service leak at 102 Northwestern Pl (7/14/26). Leak was on service line in cul-de-sac. Estimated water loss of 11,000 gallons

- Water loss for the month of June was 4%, down from 5% last month. Static levels for June rest at 100.0, .04 ft lower than last month, while the pumping levels are at 126 ft, 1 ft lower than last month.

The DOE's inspection report was reviewed and discussed. Possible reasons for the water leaks (e.g., thin-walled pipe) were also mentioned.

6. **Website Updates** – Gamble

No new updates this month.

7. **Old Business**

Update of Resolution 125 Cross Connection & Backflow Prevention Policy – Whalen & Gamble

The proposed Cross-Connection Questionnaire was discussed. Robert Whalen presented possible changes to the document. It was suggested that Robert contact the 5 townhome and condo HOA's to determine which ones are responsible for managing the irrigation. The Resolution will be brought before the Board at the next meeting.

8. **New Business**

Resolution 150 and Sale of 2003 Ford Ranger – Whalen

After discussion, it was **M/S/P (moved by Gary Jubien and seconded by John Lewis) to approve Resolution 150 Authorizing Sale of Surplus Property and authorizing the sale of the 2003 Ford Ranger.**

9. **Request for Waiver of Late Charges and/or Alternate Payment Plans** – Judy Gamble

None were submitted.

10. **Checks and Vouchers** – The June payroll summary, a voucher and a transfer check were signed by the Commissioners.

11. **Adjournment:** It was **M/S/P** to adjourn the meeting at 9:58 a.m. (Moved by J. Lewis and seconded by G. Jubien.)

NEXT REGULAR BOARD MEETING WILL BE HELD AUGUST 18 , 2026, AT 9 AM.

Respectfully submitted,


Judy Gamble, Office Administrator

Approved 18 August 2026


Al Frank, President


John, Lewis, Secretary


Gary Jubien, Commissioner