

SunLand Water District
Board of Commissioners
Special Meeting of September 2, 2026
MINUTES

Purpose: Regular Meeting

1. Call to Order: 9:00 am

Attendees: Commissioners, Frank, Jubien and Lewis; District Manager Robert Whalen, Karen Shay and Judy Gamble and visitor Jim Larison

2. Public Comment Period: N/A

Jim Larison deferred comment.

3. Review and Discussion of 2027 Annual Budget

The Commissioners reviewed the preliminary budget, one at a time, and brought up items for further discussion. Some of the items discussed were

- It was agreed that all items be put in the budget on the basis of what is essential to the operation of the District. Items that are needed in an emergency can be procured out of reserves.
- Salary increases. Karen was asked to recalculate the increase at a cost for review at 2.5% rather than 3.6%.
- Employee clothing allotment to be increased to \$500.
- The item regarding the spray field was tabled until next year.
- Get electrician costs for Pull-Behind Generator and Mission upgrade.
- The new DOE permit will give us 2 permit cycles – 10 + years.
- Portable Pull-Behind Back-up Generator – very important to have, per Robert. Update cost to \$20,000-\$25,000.
- John Deere Tractor is very old and needs to be replaced.
- Vacuum Truck – Robert stated there is a used vacuum truck available in Yakima right now for \$80K. Would be a very good thing to have. We could do a lot with it. It would be faster, more efficient and safer. We don't have a way to unplug sewer lines now. If we have a vacuum truck, we wouldn't have to call Parrish Plumbing to blow plugged lines and would save money in overtime. A CDL-licensed operator is required. Look into costs to send someone to CDL school or have Robert, who is a certified CDL trainer, train them, Plus the cost of DOL health check every 2 years. Commissioner Lewis suggested we look into effecting a contract with the City of Sequim for use of their vacuum truck rather than purchasing our own.
- Technology Items – Commissioner Lewis suggested that a comprehensive study of all things technology-based be done. To be on the agenda for the next regular meeting.
- Increase in travel budget due to hiring of our second apprentice – this one for waste water.

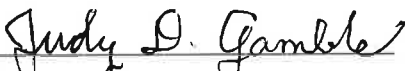
- Laptops: Surface Pro is likely as expensive a laptop as you will find, so continue with current budget. Karen to contact Vision again
- Increase in Side Sewer Permit fees – to be discussed at regular meeting – perhaps to increase to \$15,000. To be on the agenda at the next regular meeting.
- Commissioner Frank stated that District Manager should use a company vehicle when driving for work around SunLand. Use the 2026 budget for a DM vehicle and drop the office truck in 2030.
- The two reservoirs are slated for Mission SCADA upgrades to replace the two PLC's and to replace the VFD's in the Lower Reservoir. We have received a ballpark quote from Mission for the upgrades. Will budget lift stations for Mission upgrades in out years. Need to get Mission upgrade cost and plan.
- We are waiting for a visit from Al Friedli, of Evolution Controls, to give us a price on upgrading the PLC's now slated for Mission upgrades and covering all of the SCADA systems used by the District so we can choose the best cost benefit between Mission and Evolution Controls.

4. **Checks and Vouchers** – The voucher and transfer checks were signed by the Commissioners.

5. **Adjournment** – It was M/S/P (motion by John Lewis and seconded by Gary Jubien) to adjourn the meeting at 10:20 a.m.

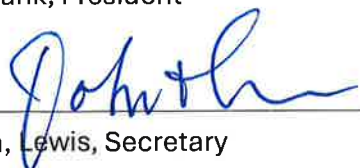
NEXT REGULAR BOARD MEETING WILL BE HELD SEPTEMBER 15 , 2026, AT 9 AM.

Respectfully submitted,


Judy Gamble, Office Administrator

Approved 15 September 2026


Al Frank, President


John, Lewis, Secretary


Gary Jubien, Commissioner